

Facility and Support Services

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October 28, 2013

To: Dee F. Bruemmer
County Administrator

From: Dave Donovan, Director
Facility and Support Services

Subj: Approval of a contract for 503 Scott Street

The Space Master Plan that was completed last year outlined several projects that were budgeted within the current Five Year Capital Plan. That plan included the redevelopment of the parcel at 503 Scott Street as an on-site storage facility to replace the current Horst Building.

We solicited architectural firms to assist us with determining our need and designing this new facility. We placed special emphasis on experience working with historical structures and developing or redeveloping commercial buildings in an historical context. We received three responses and after reviewing the proposals, we recommend Bracke, Hayes, Miller and Mahon for this project. That firm demonstrated a very strong track record of similar, relevant projects. This firm also did the design work for the parking lot at 5th and Ripley. As such they are very familiar with the topography and context of the area and have worked with many of the stakeholders.

The proposal from BHMM is for a fee of 6.5-7.5% of the construction cost. Based on our project budget we expect that fee not to exceed \$18,000. It is our recommendation to ask the Board of Supervisors to approve the selection of BHMM as the project architect and authorize staff to work with BHMM to finalize the scope of work and negotiate a fixed fee contract within the above financial constraints. I will be available at the next Committee of the Whole meeting to discuss my recommendation and to answer any questions you or the Board may have. This project is budgeted in the Capital Plan in FY14 and FY15.

Cc: FSS Management Team

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

R E S O L U T I O N

SCOTT COUNTY BOARD OF SUPERVISORS

November 7, 2013

A RESOLUTION APPROVING A CONTRACT WITH BRACKE, HAYES, MILLER AND MAHON ARCHITECTS FOR THE 503 SCOTT STREET PROJECT IN THE AMOUNT NOT-TO-EXCEED \$18,000.00.

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the proposal for Courthouse design services from Bracke, Hayes Miller and Mahon Architects is hereby approved and awarded in the total amount not-to-exceed \$18,000.00.
- Section 2. That the Facility and Support Services Director is hereby authorized to negotiate a fixed fee contract and execute said contract on behalf of the Board of Supervisors for this work.
- Section3. This resolution shall take effect immediately.